

623 Club

AGM

21st October 2019, Old School House, Curbar

MINUTES

1. In attendance:

Roberta Sutherland	Chair	RS
John Reece	Treasurer	JR
Charlotte Hanson	Secretary	CH
Selina Carline	623 Deputy Manager	SC
Duncan Marson	Parent Volunteer	DM

2. Apologies

Apologies received from Sally Christian and Natalie Anwyl .

3. Minutes from previous AGM 29th November 2018.

These were approved.

4. Chairs Report

See attachment.

Recognition to Club Manager, Sally and Deputy Manager, Selina for their consistent hard work.

Thank you to the committee members working behind the scenes to enable the continuation of the club.

5. 623 Co-Ordinator's report

Staff member Angie Cottle may be leaving, however, no replacement staff will be required due current club numbers. Also Selina is now has more availability as her children are at school.

Staff are looking to introduce more themed sessions for the children. They are currently running a pet care session which is proving very popular. Staff ask the children for suggestions as to what they would enjoy.

It is felt that an increase in advertising to boost numbers at the club both afterschool and in the holidays is required. The existing flyers are to be updated and left at each school the club serves.

6. Treasurers Report

Summary – for full Treasurers Report see attachment.

Breakfast Club is providing a good level of extra income.

Turnover and gross profit are up on last year.

Level of debt has risen again and will need to be addressed.

No bad debt has needed to be written off this year due to the timely issuing of the invoices under Selina's management.

It has been a steady year, and we are in a good position going forward.

7. Election of Committee Members 2019 – 2020

Chair

JR proposed Roberta Sutherland. This was seconded by CH.

RS has a son at Baslow School.

Secretary

CH proposed Duncan Marson as Secretary. This was seconded by RS.

DM has a son and daughter at Baslow school.

Treasurer

JR proposed Natalie Anwyl as Treasurer. This was seconded by CH.

NA has two sons at Baslow School.

Natalie Anwyl was nominated in her absence, however, it was confirmed that she had spoken to JR and SC and agreed to take on the role for a 12 month term initially. Additionally a text from Natalie confirming this was shown to other committee members. A special thank you should be extended to Natalie for stepping up to this role as without her the club would have been required to close.

8. Proposed Motions

Fees will need to be increased in the coming year as due to the renewal of the lease the rent will also increase. It was agreed to postpone the raising of fees until it had been confirmed what the exact rent increase would be.

Suggestion to employ an apprentice within club. RS to look in to what this would involve.

CH suggested that a Facebook page would be a good way of raising the awareness of the club as most other organizations now have them and update them regularly. This may also remove the need for the club website which does not receive that much traffic and incurs a hosting fee.

9. Any Other Business

Current stair gate being used at the request of Curbar school is not safe as it is a pressure gate and 623 have larger children using it which leads to it being detached from the wall.

Two additional children from Curbar school have been enrolled at breakfast club on a reduced rate, however, this was not discussed and agreed via the committee.

New batteries are required for the alarm system.

RS to meet with Mr Beahan to discuss the above.

Health and Safety policy is missing from the 623 website – CH to follow up.